

# MUSEUM OF THE BROADS

## Role Title

Volunteer Learning Officer

## Principal Function

To work as part of a team to promote and assist with education visits, resources and talks regarding the Broads and the Museum. The Learning Officer reports to the Trustees. Please see: <http://www.museumofthebroads.org.uk/learning.html> for more details.

## Duties

- ❖ To co-ordinate family activities throughout the year, especially during events days
- ❖ To liaise with schools and children's groups.
- ❖ To visit schools as necessary.
- ❖ To organise, in consultation with Curator, a range of resources, worksheets and trails based on the Museum Collections.
- ❖ To lead, when needed, educational visits to the Museum.
- ❖ To produce and revise the Museum's Educational Policy.
- ❖ To be aware of new updates and issues in The National Curriculum.
- ❖ To promote the Museum through talks, power point presentations, exhibitions and shows.
- ❖ To attend relevant Educational training, when funds are available.